

Action Plan – Review of School Organisation and Admission Arrangements (Phase 2)

No.	Recommendation	Proposed Actions/Progress	Success Measures	Responsibility	Date
1.	That further work be undertaken with secondary headteachers and principals to plan for the increasing pressure on secondary places	Series of 3 workshops between April and June 2016 to look at options for additional capacity, culminating in report to CYP in June and Cabinet in July	Options to secure additional places and capacity in the secondary sector	Lynda Brown	July 2016
2.	That a further piece of work be carried out to examine the particular socio and demographic trends in Ingleby Barwick. This task and finish piece of work to involve representative governors, headteachers, SBC officers, ward members and statisticians from TVU with findings being reported by Summer 2016	Series of 3 workshops between April and June 2016 to look at options for additional capacity, culminating in report to CYP in June and Cabinet in July	Improved understanding of the impact of socioeconomics and demography on school place planning for Ingleby Barwick	Lynda Brown	July 2016
3.	That the approach taken by the local authority regarding annual consultation on determination of admissions arrangements should continue	Report and consultation document on determination of admissions for 2018 to be presented to CYP in October/November 2016 and outcome of consultation to be shared in February 2017	Continuation of good practice of annual consultation on determination of admissions arrangements	Jane Wright/Darren Coulton	February 2017
4.	That the current zone arrangements remain in place but that a feasibility exercise be undertaken to conclude whether any small adjustments could be made	Officers to undertake a detailed desktop exercise and report findings /outcomes to Committee	Assurance of the appropriateness of the current zones, understanding of the implications of any changes	Lynda Brown	July 2016

No.	Recommendation	Proposed Actions/Progress	Success Measures	Responsibility	Date
5.	That informal working arrangements continue between families of schools together with implementation of the transition guarantee	School Improvement Framework is implemented; all schools are visited and supported; SIAs provide targeted support and challenge; Campus Stockton Teaching Alliance Partnership continues to develop school to school support.	The SIF challenge criteria demonstrates compliance against the transition guarantee by all schools	Diane McConnell	Sep 2016
6.	Further consultation take place with secondary schools and academies regarding the priority of the sibling link over-subscription criteria for secondary admissions	Discussion with Secondary Headteachers and Principals and Chairs of GBs	Decision re sibling link criteria and understanding of decision making authorities	Lynda Brown	July 2016
7.	That RC schools working practice in respect of their admissions criteria around distance and feeder schools be reflected in admissions documentation	Meeting with RC directors of Education to agree wording for Admissions publications. Information shared with all schools	Accurate information available to parents re primary – secondary transition in RC schools	Jane Wright/Darren Coulton	October 2016
8.	That timely reporting on admissions numbers and preferences be agreed with headteachers	Admissions team to provide HT's, Principals & CoG with main round application numbers and 1 st preferences only, at an agreed mid-point during application round, after main round closes. Final figures provided within 2 weeks of appropriate National Offer Day.	Information available to primary & secondary HT's and Principal's to support budget planning.	Jane Wright/Darren Coulton	On going

No.	Recommendation	Proposed Actions/Progress	Success Measures	Responsibility	Date
9.	That workshops with parents should take place to explain the equal ranking system at Children's Centres, nurseries and primary schools as part of an improved programme of communication with parents	Admissions team to arrange to visit Children's Centres, clusters of PVI nursery settings and planning area clusters of primary schools to brief parents on process and present examples.	Parents and carers are more informed with regards to how the allocation of places and the meeting of parental preference operates.	Jane Wright/Darren Coulton	On going